

**PMI Manitoba's 2026 Project of the Year Awards:  
Eligibility, Scoring Rubrics, Submission Instructions & Checklist**

**Nomination Eligibility Criteria**

- PMI membership is not required.
- No fees to submit nomination(s).
- All project sizes from across all sectors, from private, public, and nonprofit are welcome.
- Self-nominations are encouraged.
- Projects must be primarily "Made in Manitoba".
- Projects must be completed within 18 months of June 30, 2026.
- Projects must be accepted as complete by the Owner/Client/Project Sponsor prior to the nomination deadline June 30, 2026.
- Projects must have the written approval of the Owner/Client/Project Sponsor to disclose relevant, appropriate project information.
- Projects that have previously won PMI Manitoba's Project of the Year Award(s) are not eligible for nomination.
- Current PMI POY judges are not eligible to apply for or nominate a project.

**Submission Instructions & Checklist**

- Review** the above Nomination Eligibility Criteria.
- Review** each award category's evaluation criteria to determine which is best suited to nominate your project:
  - *Community Impact Award*
  - *Innovation in Project Delivery Award*
  - *Project Leadership Excellence Award*
- Ensure** you have the written approval of the Owner/Client/Project Sponsor to disclose relevant, appropriate project information.
- Designate** a reliable team member who will be responsible for gathering all necessary information, submitting your nomination package on time, and serve as the primary liaison contact between your organization and the POY Team.
- Write** an essay describing the 'Story of Success' of your project in relation to the award category's evaluation criteria:
  - ✓ Maximum 2,000 words; single-spaced, 12-point Arial font.
  - ✓ Supporting documents: You may submit up to five (5) images to support your project story in .jpg format. Any captions or explanation should be included as part of the image. If possible, please include a group photo of the Project Team.
  - ✓ Email your written essay and supporting documents to [poy@pmimanitoba.org](mailto:poy@pmimanitoba.org) by the nomination deadline June 30, 2026 (12:00 midnight CST).
  - ✓ Use email subject line format: **[Organization name] – [Project name] – [Intended award category]**

**Important dates and deadlines:**

Nomination Intake	March 18 – June 30, 2026
Info Session Webinars	March – June
Nomination Deadline	June 30, 2026 (12:00 midnight CST)
Finalists Notified	By July 27, 2026
PMI Manitoba Chapter Member Voting	August 10 – 31, 2026
Awards Gala & Announcement of Winners	September 16, 2026; event is open to the public. Tickets will be available for purchase in late spring / early summer.

**Each Award Category's Evaluation Criteria**

Below are the standardized scoring rubrics provided to POY judges for each award category.

Scoring Points Scale:

- 1 – 3: Limited evidence / minimal impact
- 4 – 6: Adequate / moderate evidence of achievement
- 7 – 8: Strong evidence / high impact
- 9 – 10: Exceptional, model example of PMI values and excellence

**Community Impact Award:** For projects that deliver meaningful benefits to communities, improve quality of life, or contribute to social good in Manitoba.

<b>COMMUNITY IMPACT AWARD</b>			
<b>CRITERION</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>	<b>POY Judge: Scoring Points Scale (1 – 10)</b>
Community Benefit & Outcomes	Demonstrated measurable positive impact on a community (e.g., improved services, inclusion, accessibility, social or environmental well-being).	35%	
Stakeholder & Partnership Engagement	Extent to which the <u>project built</u> collaboration among community groups, partners, and stakeholders.	25%	
Sustainability & Legacy	How the project's results create lasting value or ongoing benefits beyond completion.	20%	
Application of Project Management Practices	Use of structured PM approaches to plan, execute, monitor, and deliver the project effectively.	20%	
	<b>TOTAL</b>	<b>100%</b>	

**Innovation in Project Delivery Award:** For projects where teams apply innovative methods, tools, or agile approaches to solve complex challenges or improve efficiency.

<b>INNOVATION IN PROJECT DELIVERY AWARD</b>			
<b>CRITERION</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>	<b>POY Judge: Scoring Points Scale (1 – 10)</b>
Innovation & Creativity	Uniqueness and originality of the methods, tools, or technologies applied.	35%	
Impact of Innovation	Evidence of how innovation improved outcomes, efficiency, or stakeholder satisfaction.	25%	
Scalability & Replicability	Potential for the innovation to be adapted or replicated by others in Manitoba's PM community.	20%	
Integration of Project Management Practices	How effectively project management processes supported the innovative approach (risk, planning, quality, etc.).	20%	
	<b>TOTAL</b>	<b>100%</b>	

**Project Leadership Excellence Award:** For projects that demonstrate exemplary leadership which inspire teams, build trust, and drive project success through vision, collaboration, and accountability.

<b>PROJECT LEADERSHIP EXCELLENCE AWARD</b>			
<b>CRITERION</b>	<b>DESCRIPTION</b>	<b>WEIGHTING</b>	<b>POY Judge: Scoring Points Scale (1 – 10)</b>
Vision & Strategic Alignment	Clarity of leadership vision and alignment with organizational or community objectives.	25%	
Team Engagement & Culture	How the leader fostered collaboration, inclusion, and trust among diverse team members.	25%	
Decision-Making & Adaptability	Demonstrated agility, problem-solving, and resilience under changing conditions.	25%	
Results & Impact	Achievement of project outcomes <u>attributable</u> to effective leadership practices.	25%	
	<b>TOTAL</b>	<b>100%</b>	